Important Notes
Please note the factory set codes are:
Master Code: 12345678 (factory set)
User Code: 168 (factory set)

This PointSafe can be operated in both home mode and hotel mode:

Home mode:
The safe can be operated using one master code and one user code. **Please note you must change both the factory set codes (master and user codes) to secure the safe.**

Hotel mode:
The safe can be placed into hotel mode and be operated using one user code—this can be programmed by the guest. The user code will be automatically deleted when the door is open for five minutes or more. **The master code will always remain programmed** and can be used to open the safe or erase a guest programmed user code. **Please note you must change the factory set master code to secure the safe.**

Code Requirements:
- Master code must have 8 digits.
- User code can have between 3 and 6 digits.

Technical Support
If you require technical assistance with this safe please contact our UK support team on:

Tel: 01274 395 333
Email: support@burgsafes.co.uk
Web: www.burgsafes.co.uk
Address:
Burg-Wächter UK / Sterling Locks Ltd
Eurocam Technology Park, Chase Way
Bradford, West Yorkshire
BD5 8HW

Warranty
This Burg-Wächter safe is covered under a limited one year warranty and is non-transferable covering only the original end purchaser. An original proof of purchase from the retailer is required for warranty service.

What is not included under the warranty:
- Normal wear and tear of product use
- Misuse, lack of care, mishandling, accident, abuse or other abnormal use
- Use of the product other than for its intended purpose
- Damage caused by improper or unauthorized repair or maintenance
- Product that has been modified or altered

PointSafe Version E
Quick Start Guide

BURG WÄCHTER

Hotel Mode Guide
Step-by-step

BURG WÄCHTER

PointSafe
Guest Guide

Before you begin:
Please read the "**Home Mode Guide**" (overleaf) instructions first before attempting to programme the safe into hotel mode.

Hotel Mode:
This safe can be set to "Hotel Mode" which allows guests to program their own user code to access the safe.

Understanding the difference between master code and user code:

Master code:
Used to administer the safe, this could include:
- Gaining access to safe when a guest has forgotten their password
- Gaining access to the safe when a guest leaves the safe door locked on vacating the room
- Changing the master code
- Erasing guest set passcode

The master code should never be shared with guests—for security reasons only authorised employees should have access to the master code.

User code:
A user code is created by the hotel guest to access the safe. The master code will always override a user code. The user code is reset when the safe door is left open for five or more minutes. Programmed user code will be erased. **The master code will always remain programmed.**

Guest Instructions:
A code must be programmed by the guest to lock this safe. Please follow these simple steps:

Lock Safe:
A code must between 3 and 6 digits in length:
- Close the safe door
- Press "**ENTER**" button
- Enter code (between 3 and 6 digits) using keypad
- Press "**ENTER**" button
- Press "**CLOSE**" button

The safe will now lock and can be opened using the programmed code.

Unlock Safe:
The code used to lock the safe must be used to unlock the safe:
- Press "**ENTER**" button
- Enter programmed code using keypad
- Press "**ENTER**" button

The safe is now unlocked and the door will open automatically.

Departing Guest:
When departing, please:
- Unlock the safe
- Remove all contents inside the safe
- **Leave the safe door open** with the bolts in the open position
- **Any programmed user code will be deleted when the door is left open for five minutes or longer**

Step 1:
Programme safe into hotel mode:
The safe door must be open and bolts extended to programme hotel mode. To do this, open the safe (see Home Mode overleaf), then with the door open, press the "**CLOSE**" button to extend the bolts.

The safe by default will be in Home mode—
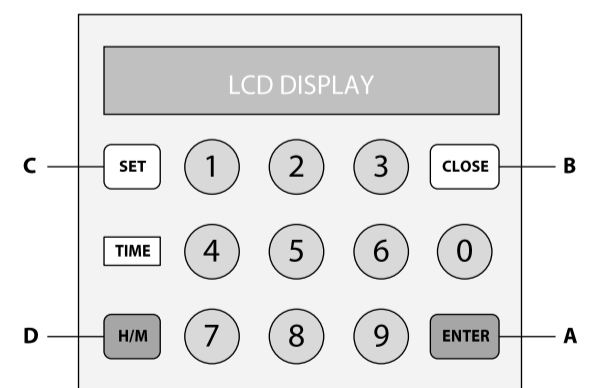to programme hotel mode, please follow these steps:
- Press "**ENTER**" button
- Display will say "Hello" followed by "Code"
- Enter your eight digit master code
- Press "**ENTER**" button
- The display with show "PASS 1" and then countdown for 10 seconds. Press the "**ENTER**" button during this countdown to enter programming mode
- Enter the programme code "**16805**"
- Press "**ENTER**" button
- Display shows "SET-05" to confirm the safe is now programmed to hotel mode.
- The door should be left open for guests to programme their own user code.

Returning Safe to Home Mode:
Should you wish to re-programme the safe back to Home Mode, please follow the steps above, using programme code "**16800**" to set home mode.

The display will show "SET-00" when home mode is successfully programmed.

Lock Keypad Diagram

LCD DISPLAY

C — SET 1 2 3 CLOSE — B

TIME 4 5 6 0

D — H/M 7 8 9 ENTER — A

A: ENTER—Press to input entry
B: CLOSE—Locks safe door or cancels key entry
C: SET—Set time (safe door must be open and bolts extended to use)
D: H/M—Used to set the hours and minutes when adjusting clock

Home Mode Guide
Step-by-step

Step 1:
Setting your safe up for the first time:
- Remove the screw from the battery compartment cover
- Slide to remove battery cover
- Insert four batteries (LR6 / AA / 1.5V / Alkaline)
- Please allow approximately 30 seconds before pressing the "**ENTER**" button
- Enter the user code (**168** factory default)
- Press the "**ENTER**" button
- Safe door opens

Remove content including any fixings, instructions and emergency keys.

Step 2:
Change the factory set codes:
Your safe is not secure with factory set codes, therefore it is important you change both master and user codes to your own personal codes.

Code Requirements:
- Master code must have 8 digits.
- User code can have between 3 and 6 digits
- For security reasons we recommend you do not use personal numbers such as your date of birth or telephone number as a user or master code
- It is recommended master and user codes should be unique for security reasons

Step 2 continued:
Changing the master code:
The safe door must be open and bolts extended to programme the master code. To do this, open the safe as in step 1, then with the door open, press the "**CLOSE**" button to extend the bolts.
- Press "**ENTER**" and "Code" will be displayed on screen
- Enter factory set master code (**12345678**)
- Press "**ENTER**"
- The display with show "PASS 1" and then countdown for 10 seconds. Press the "**ENTER**" button during this countdown to enter programming mode
- Type in new eight-digit master code on keypad
- Press "**ENTER**" to confirm—Display will now display "SECu"
- Repeat new code and press "**ENTER**" to confirm
- Display will display "Good" if programming is successful

The new master code is now set. Please use this new code to programme and unlock the safe in the future.

Step 2 continued:
Changing the user code:
The safe door must be open and bolts extended to programme the user code.
- Press "**ENTER**" and "Code" will be displayed on screen
- Type in new three to six digit user code on keypad
- Press "**ENTER**" to confirm code entry.
- Close and hold safe door and press "**CLOSE**" button to lock safe.

*New user code is now programmed. **Please note in order to lock the safe a user code must be programmed.***

Step 3:
Setting the time:
This safe is fitted with a clock. To set and adjust the clock **the safe door must be open and bolts extended:**
- Press "**SET**" button till the display starts flashing
- Press "**H/M**" button repeatedly to set the hour. "A1-A12" indicates the hour is set to "AM". Continue to press "**H/M**" button and display indicates "P1-P12" to indicate "PM"
- When the required hour is found, press "**SET**" to confirm selection. The minutes will now flash on the display
- Press the "**H/M**" button repeatedly to select the minutes required
- Finally, press "**SET**" button again to confirm time.

Step 4:
Operating safe:
Once the safe is programmed to a new master and user code it can be operated as follows:

Open using master code:
- Press "**ENTER**" button
- Display will say "Hello" followed by "Code"
- Enter user set eight digit master code on keypad
- Press "**ENTER**" button
- LCD display shows "PASS1" briefly, then will countdown for 10 seconds. When 10 seconds has expired, the currently programmed user code is shown briefly on the display
- Door will now automatically open

Open using user code:
- Press "**ENTER**" button
- Display will say "Hello" followed by "Code"
- Enter user set three to six digit user code on keypad
- Press "**ENTER**" button
- Door automatically opens

Lock safe door:
- Close safe door and hold in closed position
- Press "**CLOSE**" button
- Door automatically locks

Blocked Access & Emergency Override Key:
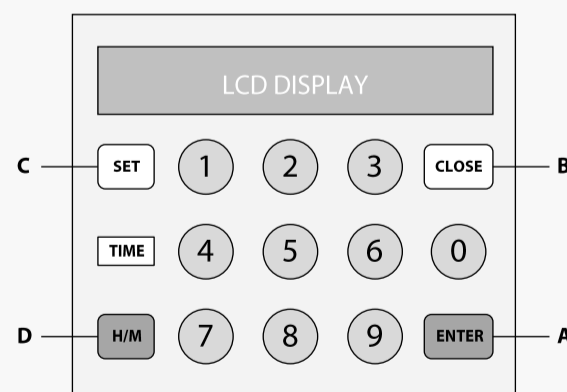For added security this safe features additional security features:

Blocking time:
- If a master or user code is entered incorrectly three times the lock will not accept any further entries for five minutes
- After five minutes a master or user code can be entered in the usual manner

Emergency override key:
- In the event a user forgets the master code, it can be reset manually using a special key supplied with the safe. **This key should be stored somewhere secure and not inside the safe.**
- To reset the master code remove the battery cover
- Remove the four batteries to access the key slot
- Insert the key and twist clockwise until the safe door opens
- The master code and user code will be reset to factory default

Thank you for purchasing this German engineered high quality safe

This safe was developed and manufactured by Burg-Wächter and fitted with a electronic combination lock. This "E" model has been designed to be used in both **home** and **hotel modes**.

In addition to the keypad, this safe comes with a mechanical emergency override key.

Important: Please read this entire Quick Start Guide before you start programming.

- Store codes and emergency override key in a secure location and **not inside the safe** (the emergency lock is located under the batteries)

- For security reasons we recommend you do not use personal numbers such as your date of birth or telephone number as a user or master code

- If the safe is not going to be used for a prolonged period of time, remove the batteries

- For security reasons, both the user and master code should be unique

Lock Keypad Diagram


```
        LCD DISPLAY

C   SET   1   2   3   CLOSE   B

    TIME  4   5   6   0

D   H/M   7   8   9   ENTER   A
```

A: ENTER—Press to input entry
B: CLOSE—Locks safe door or cancels key entry
C: SET—Set time (safe door must be open and bolts extended to use)
D: H/M—Used to set the hours and minutes when adjusting clock

Technical Information

Blocking Times	After 3 incorrect entries for 5 minutes
Power Supply	4 x MIGNON LR6/AA/ALKALINE
Room Conditions	-15ᵒC to +50ᵒC / up to 95% rel. air humidity

Fix / Anchor Safe:
It is highly recommended the safe is securely bolted to a wall or floor to prevent removal in the event of a burglary. **The safe is supplied pre-drilled with holes for wall and floor fixing and includes a fixing kit.**

Disposal of Batteries:
Batteries are made from important resources and chemicals, including lead, cadmium, zinc, lithium and mercury. Recycling is one way you can help the environment and you should dispose of used batteries separately from other waste, using the collection and recycling schemes available.